

## ACTION PLANNING

**GOAL:** Enhance Stability and Permanency

**OBJECTIVE:** Increase Foster Parent / relative Caretaker notification of permanency hearings and opportunities to be heard.

**STRATEGY:** Staff will work to assure notification is made to foster parents and relative caretakers.

TASK(S)	Lead Assigned	Evidence of Completion	Date Due	Date Completed
SOP 7D.28 Permanency Hearings will be discussed at regional FSOS meeting in March	Pam V	Policy was reviewed at FSOS meeting		3/31/10
Draft DPP 165 will be reviewed at FSOS meeting in March	Pam V	DPP distributed to FSOSs and reviewed		3/31/10
Tip Sheet for Annual Permanency Hearing will be reviewed at FSOS meeting in March .	Pam V	Tip sheet distributed to FSOSs and reviewed		3/31/10
SOP, DPP 165 and Tip Sheet will be reviewed again at April FSOS meeting	Pam V	Information distributed and reviewed	4/28/10	
SSW worker sends a copy of the DPP 165 Permanency Hearing Notification form to the court to request a Permanency Hearing 60 calendar days prior to the due date.	SSW FSOS	DPP 165s are completed and Permanency hearings are requested timely.	Ongoing	
The SSW <b>NOTIFIES</b> and <b>INVITES</b> the following people to the scheduled court hearing:  Mother Father Relative Caregiver Foster parent / pre-adoptive parent PCC Provider	SSW FSOS	Necessary parties are invited and notified and notification is documented in the case record.	Ongoing	
and <b>DOCUMENTS</b> the notification on the DPP 165 and maintains a copy in the case file.				

Increase Foster Parent / relative Caretaker notification of permanency hearings and opportunities to be heard. Continued...				
Notification may occur during home visits, phone calls, case planning conferences, letters or other contacts.	SSW/ FSOS	Notification occurs	Ongoing	
The SSW notifies the invited parties that the court may request that they provide testimony relevant to the permanency goal, and that should be prepared to provide factual information.	SSW/ FSOS	Parties are informed of their potential role in the court hearing.	Ongoing	
DCBS Foster Care workers will be added on all review requests to be notified by court of upcoming court hearings on children.	SSW/ FSOS	All Foster care workers are aware of every court date for foster youth residing in homes they support.	Starting 10/1/09 and ongoing	
DCBS FC worker will notify any DCBS foster parent of an upcoming court date and will document this notification in Contacts.	SSW / FSOS	Documentation of notification in Contacts	Starting 10/1/09 and ongoing	
2 <sup>nd</sup> Level COI case reviewers will search for documentation of notification to foster parents or relative caregivers in the case file and contacts.	2 <sup>nd</sup> Level COI case reviewers	Reviewers will search for documentation and coached staff on documentation needs.	Beginning 1/1/09 and ongoing	
PIP workgroup members will attend a local FSOS team meeting for each FSOS, in order to review this plan and the regions entire PIP plan.	Pam V Brian B Suzanne P Eric D	Every P&P staff member in NIBG will be trained on Notifications for Permanency Hearings and the Regional PIP plan.	May 2010-July 2010	
SRA / SRAA will meet with court systems in the region that are resistant to the use of the DPP 165 as needed	SRAA SRA	Judges are engaged when there are difficulties that need to be addressed	Ongoing	
COI specialist will continue to complete the monthly APR Due Date report for Supervisors prompting them on when APRs are coming due	Brian Baker	Supervisors have a report to assist them in tracking APR due dates	Ongoing	
RTS Strategy Workgroup will work on developing a training for DCBS and PCC foster parents, around the court process and engaging and notifying foster parents of court hearings.	RTS Workgroup Debbie Kallmeyer	Foster Parents will receive information on court processes and their opportunities to attend hearings.	May 2010	